Kelly M. Mitchell Chair, Indiana Bond Bank Treasurer of State

> Ronald L. Mangus Executive Director

> > Patrick F. Carr Vice-Chair



Board of Directors:

Philip C. Belt David O. Mann Cynthia B. Walsh Marjorie H. O'Laughlin Dan Huge

The December meeting of the Bond Bank's Board of Directors has been **scheduled** as follows:

Wednesday, December 9, 2015

PLEASE NOTE DATE & TIME AND LOCATION:

11:00 A.M. 10 West Market Street 2nd Floor Conference Room Indianapolis, Indiana 46204

If you are considering placing items on the agenda, the following dates are provided for your reference:

To be Placed on the Agenda	Tuesday	11/2415
Application Materials Due *	Monday	11/30/15
Packet Materials Due **	Wednesday	12/2/15

Please contact the Bond Bank as soon as possible to have your item(s) placed on the agenda for the Board's consideration.

Make note that any application or packet materials that are not received by the close of business (4:30 p.m.) on the date indicated above will cause the item to be withdrawn from the agenda.

This information should be distributed to all appropriate individuals within your firm.

Please do not hesitate to call if you should have any questions or need additional information.

- * Application Materials Due Application, Draft Resolution, and Draft Documents for Financial & Legal Review
- ** Packet Materials Due Materials to be included in the Board Packet such as the Final Resolution, Documents and Review Sheets.